

June 17, 2009

Park Directive 3155

**PET POLICY FOR STATE PARK CABINS**

As an accommodation to guests traveling with their dogs, Arkansas State Parks will designate dog friendly cabins. State Park lodges and duplex cabins are not eligible for dog friendly designation (service animals used by disabled guests qualifying under ADA are permitted), but at least one cabin per ten cabins in each of the following locations will be established as “dog friendly”:

Devil’s Den	Mount Nebo
Lake Catherine	Petit Jean
Mount Magazine	Village Creek

However, park staff at each location will keep a list of nearby kennels to direct guests to for their pets.


**I. POLICY REQUIREMENTS:**

- A. Each guest must sign a dog policy liability agreement and the registration form (see Form 0900 FAC 208 - Attachment A, and Attachment C).
- B. Guests renting/reserving a “dog friendly” cabin will be notified prior to making a reservation that the cabin is a designated as pet friendly.
- C. Cabin guests must request a dog-friendly cabin prior to arrival.

**II. POLICY REGULATIONS**

- A. The number of dogs per cabin is limited to two (2), regardless of size.
- B. A non-refundable fee of \$40 per dog for 2009 will be collected at check-in and covers the duration of the renter’s stay. (See PD 2000 for future fee changes.)
- C. Dogs must be attended all times, at any location in the park, including vehicles. Should it become necessary to leave dogs unattended inside a cabin, they must be crated. Staff will inform guests of this requirement at the time of registration.

- D. Dog owners are responsible for any damages caused by the pet.
- E. Dog owners are responsible for cleaning up after their pets inside and outside the cabin.
- F. Dog owners whose dogs create a disturbance that annoys other guests may be asked to leave the park with no refund of remaining rental fees.
- G. Dog owners must bring proof of current rabies vaccination for each dog.
- H. Dogs must be free of ticks, fleas, and mange.
- I. Female dogs must not be in season (in heat).
- J. Dogs may not be tied to trees, fences, or anchored to the ground.
- K. Dogs may not be taken into any park facility that is not designated as pet friendly.
- L. Dogs must be house trained.
- M. Dogs must be on a leash at all times when outside the cabin.
- N. Extra fees will be assessed when extra cleaning is required or if there is damage to the cabin, furniture, or fixtures. Park management will assess damage fees based on materials and labor required to make the necessary repairs and /or clean-up.
- O. Park management reserves the right to prohibit any dog on the premises that may pose a risk to guests or staff, or has a history of causing trouble.
- P. Housekeeping staff will complete the Housekeeping Check List for Dog Friendly Rentals (Form 0900 FAC 209, Attachment B). No longer than thirty days after each calendar year, park superintendents will provide a summary report from these check lists to the Manager of Operations with a copy to the Regional Supervisor. This report is to include an annual occupancy percentage for each dog friendly cabin.

APPROVED BY:   
GREG BUTTS, DIRECTOR  
Arkansas State Parks

DOG FRIENDLY CABIN DESIGNATIONS

PARK	TOTAL CABINS	CABIN TYPE	TOTAL DESIGNATED	CABIN NUMBER	NUMBER OF BEDROOMS
Crowley's Ridge	4	Duplex	0	N/A	
Devil's Den	17	Single	1	3	2
Lake Catherine	18	Single = 6 Duplex = 4 Fourplex = 6	1	4	1
Lake Chicot	14	Duplex	0	N/A	
Lake Ouachita	8	Single	0	N/A	
Moro Bay	5	Single	0	N/A	
Mt. Magazine	13	Single	1	4	1
Mount Nebo	14	Single	1	74	2
Ozark Folk Center	60	Duplex	0	N/A	
Petit Jean	33	11 Single 11 Duplex	3	17, 18, 19	1 each
Village Creek	10	Single	1	8	2



## ARKANSAS STATE PARKS DOG POLICY LIABILITY AGREEMENT

In an effort to accommodate dog owners, Arkansas State Parks now offers designated cabins for guests who travel with their dogs. The new policy has been established to protect you and to insure all guests enjoy their stay at state park cabins.

Rules for guests with dogs staying in pet friendly cabins are as follows:

- There is a \$40.00 fee per dog for the duration of your stay (limit two).
- The fee will be collected at check-in.
- Dogs must always be attended any time, anywhere (cabin, vehicle, etc.) The exception will be when a dog is crated inside a cabin.
- Dog owners are responsible for cleaning up after their pets in and outside the cabin area.
- Dog owners whose dogs create a disturbance and annoy other guests may be asked to leave the park with no refund of remaining rental fees.
- Dog owners must provide proof of current rabies vaccination for each dog.
- Dogs must be free of ticks, fleas, and mange.
- Female dogs must not be in season (in heat).
- Dogs may not be tied to trees, fences, or anchored to the ground.
- Dogs may not be taken into other park facilities that are not designated pet friendly.
- Dogs must be house trained.
- Dogs must be on a leash at all times when outside the cabin.
- Park management reserves the right to prohibit any dog on the premises that may pose a risk to guests or staff or has a history of causing trouble.
- Additional fees may be incurred when extra cleaning is required or if any damage to the cabin or fixtures is discovered. Fee assessments will be based on materials and labor required to make necessary repairs.

As a dog owner, I have read this agreement and will adhere to the terms and conditions herein. I agree to pay any extra charges relating to damage caused by my pet(s). If I have used a credit card to pay the cost of the room or cabin, I authorize you to have the additional charges for damage added to my charge bill. I also agree to indemnify the State of Arkansas, Department of Parks and Tourism, and hold the State (AR/ADPT) and its employees harmless for any damage the pets cause to third parties or the property of third parties. I also understand that the State has no responsibility for the safety or care of my pet(s) and release the State from all liability related to their care and safety.

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Signature

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Date

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Cabin



# ARKANSAS STATE PARKS HOUSEKEEPING CHECK LIST for DOG FRIENDLY CABIN RENTALS

CABIN NUMBER \_\_\_\_\_

NUMBER OF DAYS RENTED \_\_\_\_\_

EXCESSIVE CLEAN-UP REQUIRED     YES     NO

COMMENTS: \_\_\_\_\_  
\_\_\_\_\_

ODOR APPARENT     YES     NO

COMMENTS: \_\_\_\_\_

FLEAS NOTICEABLE     YES     NO

COMMENTS: \_\_\_\_\_

NOTICEABLE DAMAGE     YES     NO

ACTUAL DAMAGE \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

REPAIR ESTIMATE \_\_\_\_\_

OVERALL CONDITION FOLLOWING RENTAL:

EXCELLENT     GOOD     FAIR     POOR

\_\_\_\_\_  
PARK EMPLOYEE

\_\_\_\_\_  
DATE



PARK NAME  
 PARK ADDRESS  
 PARK PHONE    PARK FAX  
 Arkansasstateparks.com

Reservation: 123456 Room Number 001

Guest: Jim Fish Adults: 2  
 123 Water Way Children: 2  
 Big River, KY 33333 Arrival Date: July 3, 2009  
Departure Date: July 6, 2009

Company: Jim's Fly Fishing Room Type: 2 BR Cabin  
Room Number: 001  
Settlement Method: M/C

Vehicle Information:

Make: \_\_\_\_\_ Model: \_\_\_\_\_  
 License: \_\_\_\_\_ Color: \_\_\_\_\_  
 D.L. #: \_\_\_\_\_

Unit Rate: 6/3/09 6/4/09 6/5/09 Check out time: 11:00 a.m.  
 \$115 \$115 \$115

LATE CHECK OUTS MUST BE APPROVED BY MANAGEMENT, AND AN ADDITIONAL LATE CHECK OUT FEE MAY BE ADDED TO YOUR FINAL BALANCE.

<b>RATE CHANGE:</b>	I have authorized a Rate Change for this Room Type Date Authorized: _____. Initials of Person Authorizing Change: _____
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\_\_\_\_\_ I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company, or association fails to pay for any part or the full amount of these charges and I shall be responsible for any loss or damage to the premises or its contents.

\_\_\_\_\_ I acknowledge this is a 100% SMOKE FREE facility and agree that I will be LIABLE / RESPONSIBLE for a \$200 cleaning fee associated with the cleaning and/or repair of rooms registered in my name that have been damaged by TOBACCO SMOKE and or BURNS that have been caused by TOBACCO PRODUCTS.

\_\_\_\_\_ I acknowledge this is a 100% PET FREE facility and agree that I will be LIABLE / RESPONSIBLE for all costs associated with the cleaning and or repair of rooms registered in my name that have been damaged by PETS/ANIMALS in my care or belonging to me.

\_\_\_\_\_ I acknowledge that I have rented a dog friendly cabin. I have read and understand the Dog Policy Liability Agreement for Arkansas State Parks and will adhere to the terms and conditions of the agreement. I also agree that I will be LIABLE / RESPONSIBLE for all costs associated with extra cleaning and excessive damages incurred as a result of a dog in my care of belonging to me.

\_\_\_\_\_ I acknowledge that I have rented a dog friendly cabin. I agree that Arkansas State Parks will not be held responsible for any allergy or illness that my guests or I might suffer as a result of renting this cabin.

\_\_\_\_\_ Guest Signature