

## ARKANSAS REGIONAL TOURIST ASSOCIATIONS

### EXAMPLE OF LETTER OF EMPLOYMENT

(Date)

Tourism Development Section  
Arkansas Department of Parks & Tourism  
1 Capitol Mall  
Little Rock, AR 72201

To Whom It May Concern:

The (region's name) has (# of employees) paid employees as of this date.

That/those employee(s), (name of employees), serve(s) as (position of employee(s)) for the (name of the region) and receives (amount of money this/these individual(s) receives per month), for a total of (amount per year) per year.

Sincerely,

(President of Region)